

DECK PERMITS

A ZONING PERMIT AND A BUILDING PERMIT SHALL BE OBTAINED PRIOR TO CONSTRUCTION OF A DECK

Building Permit Issuance

- A. All deck permit applications shall be submitted to the Building Department along with a Zoning Permit, Site Plan, and Construction Plans.
- B. A Site Plan shall include:
 1. Dimensions of lot
 2. Location and dimensions of all existing structures and the proposed deck
 3. Location of any wells or septic systems
 4. Distances from proposed deck to side, rear, and street lot lines
- C. Construction plans shall include:
 1. Floor plan including post locations and spacing
 2. Side section drawing labeled
 3. Two elevation views
 4. All plans shall be prepared with a recognized architectural scale
- D. All decks shall be inspected and approved prior to use. Inspections required:
 1. Footing
 2. Framing
 3. Final

Size of deck: Length _____ Width _____ Height above grade _____ Guards required? (36") _____

Footings: Width _____ Thickness (8" min) _____ Type: Round ☐ or Square ☐

Post size: _____ Connection to footing (see pg 3) ☐ A ☐ B ☐ C ☐ D Post/Beam Connection _____

Deck post spacing _____ Diagonal Bracing for free-standing deck (yes or no) _____

Ledger size: _____ Ledger Fastener _____ Type of house floor system: Joists EWP Floor Trusses

Beams: Size _____ Plies _____ Overhang (yes or no) _____ If yes, Length (ft – in) _____

Joists: Size _____ Spacing _____ Length (ft – in) _____ Species (SYP or SPF) _____

Will the joist overhang over the deck beam? Yes or No, If yes, Overhang length (ft-in) _____

Floor decking: Type (wood or composite) _____ Size _____ Perpendicular to joist or diagonal _____

Stairs installed: yes or no Number of risers _____ Handrail height _____ (if required)

Is there any glass within 5 feet of the top or bottom of the stairs? _____

Does the house have siding, stone, or masonry veneer? _____

